



VIVEKANANDA MAHAVIDYALAYA

NACC ACCREDITED COLLEGE WITH POST GRADUATE COURSE

P.O- SRIPALLY, BURDWAN – 713103
WEST BENGAL

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PROSPECTUS
2014 -2015

From Principal's desk

Welcome to the corridors of Vivekananda Mahavidyalaya, Burdwan, an educational institution named after Swami Vivekananda about whom Rabindranath Tagore said " Everything is positive & nothing is negative".

The College firmly believes that excellence of institutions of higher education is a function of many aspects of which self-evaluation and self-improvement are important.

It is one of the premier institutions in West Bengal established on 26th August, 1964 as a Govt. Sponsored College and has gradually occupied a glorious position in the field of higher education in West Bengal through its very successful students placed in responsible positions in society in various fields of activity today.

The mission of our institution is to provide quality education in maintaining a healthy and disciplined academic atmosphere. The College has a dedicated and sincere faculty for whom the academic interest of the students are of utmost importance and can boast of consistently excellent results in the University examination. By the end of their college life students are equipped with inner strength and confidence to face society in general and the world of higher learning in particular, to become a complete man or women.

My heatiest congratulation go to the hon'ble members of the Governing Body, the teachers, the non-teaching staff, the students, their guardians and all corners of the society for maintaining an ideal and peaceful academic atmosphere in the institution.

Dr.Sibaprasad Rudra
Principal
Vivekananda Mahavidyalaya
Burdwan

OUR COLLEGE : A LOOK BACK

On the eve of Swami Vivekananda's birth centenary in 1963, the then District Magistrate of Burdwan Mr. K.P.S.Menon, Chairman of Zila Parishad, Mr. Narayan Chowdhuri and other honourable citizens of Burdwan took initiatives to establish a new college in Burdwan town. Burdwan Municipality gifted a large chunk of land in the name of proposed college in Sarshe Danga Mauza, Near Sadarghat. Mr. Prafulla Chandra Sen, the then Chief Minister of West Bengal, laid the foundation stone for the proposed Vivekananda Mahavidyalaya at the spot on 8th March, 1964, on 23rd March of the same year a provisional committee was formed with the District Magistrate Mr. K.P.S.Menon, as President, Dr. Sailendranath Mukhopadhyay, the renowned physician, as the Vice President, and Chief Engineer of Burdwan Zila Parishad. Mr. Prafulla Kumar Paul, was appointed Secretary to the committee. Meantime a number of illustrious educationists came forward to raise a fund of nearly two lakh Rupees for the college. Set in peaceful surroundings away from the hubbub of the town, the college offers an ideal atmosphere for pursuing higher studies in the major Arts and Science subjects.

In 1964 the college was accorded the Govt. Affiliation as a Govt. Sponsord College. On 26th August 1964, the college was inaugurated formally. The Chief guest of the inauguration ceremony was the then Director of Education, Govt. of West Bengal, Dr. Dharendra Mohan Sen.

Setting out in a rather unceremonious way, the college has gradually occupied a glorious position in the field of higher education in West Bengal. Over time the college has grown both in stature and structure. Recently three buildings have been constructed to accommodate the growing number of students. Post Graduate and Degree honours courses in various subjects have been introduced. The college has not merely catered to the needs of students in Burdwan and its hinterland, but it has also been successful in maintaining a healthy, disciplined academic atmosphere for purposeful education.

The Governing Body, the teachers, the non-teaching staff and the students work in tandem to build up an ideal environment in the field of higher study and research. Vivekananda Mahavidyalaya is not just one of the many colleges, it stands aloft and apart in glory in its academic achievements through its very successful students placed in responsible positions in society in various fields of activity today.

COURSE OF STUDY :

1.PG in Chemistry :

In view of the huge demand of competent chemists to cater to the needs of the academia and the industry specially the fields of newer branches of chemistry such as material science, supramolecular chemistry, nanotechnology, green chemistry as well as the conventional branches, there has been an earnest effort of knowledge explosion all over the world. The Chemistry department of this college has earned its reputation in producing high quality students for years together for its undergraduate teaching and to keep in pace with growing global need of modern chemists , our post graduate department in chemistry was launched in 2005. It has been our greatest pride that Vivekananda Mahavidyalaya is the first constituent college under the University of Burdwan to be granted affiliation for running a PG course in Chemistry and our performance has been outstanding in terms of academic achievements. In the first batch of PG students in 2007, 13 have secured first class out of 14 appeared, with the highest score being 77.5% . The similar trends in results were maintained in the following years. 100% of the appeared students secured first class in 2008, 2009 and 2010 passed out batch with highest scores being 77 %, 77.8% and 75.25% respectively. Some remarkable academic achievements of our students are entailed in the following instances. In the last five years, our UG students have occupied first class first position in the B.Sc Honours examination consecutively. Same trend was also maintained in the post graduate study in BU, where our students secured first class first position in the last three consecutive years. Around 37 students have qualified in the IIT entrance Test (JAM), 50 UG students and about 22 PG students have qualified NET, 2 UG students in TIFR, 10 students in BARC with several other UG and PG students are actively engaged in higher studies and research in different Universities and institute of repute like IIT (Kanpur & Kharagpur), IISC (Bangalore) IACS (Kolkata), IISER (Kolkata) SINP (Kolkata) JU, KU and BU in the last five years.

Almost all the faculty members of our department are actively engaged in research of different fields of study-two minor research projects are continuing presently.

2.Three year Degree Course (General& Honours) :

Every student of three year degree course of both Arts and Science stream must take up English and Bengali or Alternative English in Part-I and Environmental Studies in Part- III as compulsory subjects. Other optional subjects are to be offered according to the University rules and regulations.

DAY SECTION :

1.THREE YEAR B.A (GENERAL) :

Students have to take up three subjects from the following groups, but not more than one from each group.

- A. Political Science / Philosophy / Statistics (Students seeking Statistics as optional subject must have passed in Mathematics in the previous examination)
- B. Bengali / Economics
- C. History / English / Mathematics
- D. Sanskrit / Geography (Students seeking Geography as optional subject must have passed in Geography in the previous examination)

2.THREE YEAR B.Sc (GENERAL) :

Three subjects from any one of these two groups :

- A. Physics, Mathematics, Chemistry / Statistics
- B. Zoology, Botany, Chemistry

COMPULSORY SUBJECTS FOR ALL : BENGALI / ENGLISH (Alternative) and ENGLISH (for Part- I) and ENVIORNMENTAL STUDIES (for Part – III)

3.THREE YEAR B.A (HONOURS):

Any one of the following subjects should be taken as Honours subject along with two pass (General) subjects from the two following different groups.

HONOURS SUBJECTS :

Bengali / English / Sanskrit / History / Geography / Political Science / Economics / Philosophy / Mass Communication & Journalism

The candidate selected for the above honours courses except Mass Communication & Journalism (Hons.) may choose any two of the pass subjects taking one from the following four groups. No student of any honours stream will be allowed to take geography as pass subject.

Gr. A – Political Science / Philosophy / Statistics

Gr. B – Bengali / Economics

Gr. C – English / History / Mathematics

Gr. D – Sanskrit

For Mass Communication & Journism (Hons.) the pass subjects any two of Pol. Sc, History / English, Bengali / Economics

4. THREE YEAR B.SC (HONOURS) :

Any one of the following subjects may be offered as Honours Subjects.

HONOURS SUBJECTS :

Physics / Chemistry / Mathematics / Zoology / Botany / Economics / Statistics / Microbiology.

Two pass subjects should be offered according to the Honours subject.

- a). For Mathematics – Physics and Chemistry / Statistics
- b). For Physics – Mathematics and Chemistry / Statistics
- c). For Chemistry – Physics and Mathematics
- d). For Economics – Mathematics and Statistics
- e). For Statistics – Physics / Economics and Mathematics
- f). For Zoology – Botany and Chemistry
- g). For Botany – Zoology and Chemistry
- h). For Microbiology – Chemistry and Zoology
- i). For Geography – Mathematics and Economics / Statistics / Physics

The Economics and Geography (Honours) students having Mathematics and Statistics / Economics (for Geography Honours) as pass subjects will be treated as students of Science Stream.

N.B :- B.Sc Honours students should take two Pass subjects who has taken three pass subjects, should inform to the office and cancell one pass subjects.

MORNING SECTION

1.THREE YEAR B.A (GENERAL) :

Students have to choose any three subjects from the following

- a). Bengali b). Sanskrit c). Philosophy d). History e). Political Science

COMPULSORY SUBJECTS FOR ALL : BENGALI / ENGLISH (Alternative) and ENGLISH (for Part- I) and ENVIRONMENTAL STUDIES (for Part – III)

LIBRARY :

The Library is on the first floor of the newly built three storied building of the college, it is well cleaned and well decorated. The central library of the college came into existence to meet the information needs of its readers. In course of its journey, its collection has been enriched and enlarged considerably. It services to all levels of students, teachers, and research scholars and other external stakeholders, to help enhance the power of creativity as well as

imagination among the readers. It's services have been extended to compass a much wider range.

All the bonafide students and the full time staff members (both teaching and non-teaching) of the college are the members of the college library. The library is open from 8 a.m to 5 p.m (including Morning Section) on all working days except Saturday (8 a.m to 2 p.m)

The library has mainly the collection of printed materials and few non printed materials. The printed document consists of books, periodicals and journals, Newspapers, syllabus and question papers of previous college and University examination etc. The books , journals and periodicals provide academic and extra curriculum information. We cater the following needs ;-

- a). Lending of books, b). Reading room facilities, c). Reference service, d). Reader's advisory server, e). Reprographic service, Carrier guidance service etc. Students and any other person who want to have library service from our library, it provides the same as per the rules of library. To give better access to readers open access system is being followed. Library gives **Best users Award** to the student members every year.

SCHOLARSHIP AND STIPENDS :-

Financial assistance is provided to needy and meritorious students through various scholarships and stipends by the Government, SC / ST students get special financial Assistance through various scholarships. Students also get aid from the Government through ' Jatiya Rin Britti Prokolpa'. Over and above all this, needy and meritorious students get the opportunity to study in this college with full / half free studentship on the basis of their merit. The needy and meritorious students can apply for these schemes after their admission. All the details of these scholarships and stipends are available from the college office. Apart from the Government and the college aid, students can avail of scholarships and financial aid from some non-Govt. institutijons like S.J.Jindal Trust. New Delhi etc. Students' Union also provides financial aid to the needy and meritorious students from the 'Students' Aid Fund. **It is to be noted that one student is entitled to get only one scholarship during his study years.**

SPECIAL PRIZE :

Name of Prize	Awarded by	Awardee
Baidyanath Saha Memorial Prize	Dr. Adhish Chandra Saha (Ex-Reader) in Bengali Vivekananda Mahavidyalaya, Burdwan	Highest marks in Part-I Hons in Bengali
Umarani Subhadarsan Prize	Dr. Satya Darsan Dutta (Ex-Reader) in Chemistry, Vivekananda Mahavidyalaya, Burdwan	Recipient of highest total marks at the M.Sc (Chemistry) Part-I now on the basis of sum total marks in 1 st Semester and 2 nd Semester from among students of this college appearing at the University Examination.
Radhika Prasad Memorial Award	Dr. Sankar Prasad Banerjee (Ex-Reader) in Chemistry Vivekananda Mahavidyalaya	Toppers of the dept. of Chemistry, V.M in both the under graduate & Post Graduate level to encourage the student.

NATIONAL CADET CORPS (N.C.C) :

Since 1965 Vivekananda Mahavidyalaya plays a vital role on N.C.C service for our boys & students.

After completing the three month OTA course in October, 2008, Lt. Assistant Prof. Animesh Debnath has taken the charge as ANO of the boys battalion. The two years course NCC training can be separated in to two parts. Firstly ; internal training in the college campus . Secondly; External training with different Army personnel. The cadets generally undergo external N.C.C training and attend different state level and all India camp without cost, time to time like- RDC, T.SC, NIC, Army attachment, Trakking etc.

During 2011-2013 the cadets got a land mark achievement. Cdt. Pintu Mallick has been awarded by M.K.Narayanan, the Governor of W.B on 9th January, 2013 due to the second position in National shuttling Compt. In Delhi, 2012.

SUC-Debojyoti Mukherjee in 2010-11 and Joydeb Mondal as well as Goutam Sandhu Kha in 2011-2012 have successfully completed the most prestigious R.D.Camp

Soumen Chakraborty and Tanmoy Roy Chowdhury has completed the 21 Km marathon in Asansol and got medal in 2012.

In the year, 2011-12, eight of our NCC, SD cadets has got the job in different Army wings.

HOW NCC HELDS :

- 1.i). Improve physical fitness. ii). Uplift the power about unity & discipline, & iii). Learn about fitness.
2. Enormous vacancies reserved in IMA, UPAC, SSB, OTA, SSC, NAVY, Indian Air force, Para Military, Telecommunications, Industries, Specific state level job, for NCC 'B' & 'C' certificate holders.
3. Provide Sahara Scholarship and Cadet Welfare fund.

NATIONAL SERVICE SCHEME :

The NSS units of Vivekananda Mahavidyalaya run under the leadership of Prof. Satyaki Poddar, Prof. Amaresh Pramanik , Prof Binoy Krishna Hazra& Prof. Vivekananda Majilla are among the best units of it's kind among the other sister units of other colleges under the university of Burdwan Prof. Goswami of our college is a leading activist & reputed author of two books on ' Social Engineering' & 'Greenery' & has delivered more than hundred lectures on these issues through out India.

Our NSS Programme Officers Prof. Vivekananda Majilla, Prof. Amaresh Pramanick , Prof. Binoy Krishna Hazra and Prof. Satwaki Poddar all are trying their best towards attaining a new peak of development with different type of NSS activities

Following are the same directive the college NSS, in collaboration with several organizations organized a 'Sabuj Mela' in the vicinity of Nawabhat, Burdwan , which was inaugurated by the Minister-in-charge of Horticulture, Dr. Rabiranjana Chattopadhyay, the then Minister-in-charge Science and Technology of Education was present at the concluding ceremony and appreciated the Green movement the institutions want to give birth.

Other than organizing regular NSS camps, the college is running the following projects :

1. Thalassaemia Detection & Awareness camps are being organized on a continual basis.
2. The NSS units of the college have taken up the responsibility of extensive plantation in and outside the college campus & we are proud that the maintenance work is being ably monitored by our volunteers.
3. College NSS volunteer last year Participated in a National integration Camp: held at Tamilnadu with the leadership of Programme Officer Vivekananda Majilla.
4. College NSS units organized & celebrated Vivekananda's birth day as 'Youth day' on 12th January, Republic Day Ceremony on 26 January. 100 volunteers including women participated in this auspicious occasion.
5. Our adopted village (ex) Nabagram continuously communicate with us.
6. Every year the college NSS units organize the blood group detection programme mainly for the new 1st year students.

7. Every year the NSS units observed the Non-violence Day the 2nd October & also the 12th January as Youth Day.

All of the volunteers & the common students also participated in these auspicious events.

We invite all the new entrants to this institution to join the NSS & continue our prestigious tradition in the field of Extension activity.

STUDENTS' EXCELLENCE PROFILE :

It goes to the unique distinction of the college that 215 students of this institution have scored First Class marks in the B.A. and B.Sc Examinations (Part-I, II and III), 2012.

GUARDIANS' CELL:

Recently a Guardians Committee has been set up to interact with the teachers and intimate them about the progress of the students at home thus bringing the teacher taught relationship to a meaningful circle.

SPECIAL HONOUR :

1. Dr. Apala Bhattacharya has been awarded URSI young scientist Award, 2005.
2. Dr. Ahana Biswas, Associate Professor is awarded the Somen Chanda Literary Award for her contribution to Bengali literature for her collecting of short stories Ahaner galpo.

SUCCESSFUL NET / SET CANDIDATES (2004 onwarda)

CSRI (NET)

Chemistry : 72
Zoology : 12
Mathematics : 04
Microbiology : 02

SET

Geography : 08
Zoology : 02
English : 03
Political Science : 02

UGC (NET)

Zoology : 09
Geography : 06
Bengali : 03
English : 02
Physics : 02
Microbiology : 01
Political Science : 02

IIT (M.Sc)

Mathematics : 04
Chemistry : 25
Physics : 05

GATE

Chemistry : 25
 Zoology : 16
 Mathematics : 03
 Physics : 04
 Microbiology : 02

TIFR Research fellowship:

Chemistry : 02
 Zoology : 02

BARC

Chemistry : 10
 Physics : 02

RESEARCH PROJECTS COMPLETED IN THE COLLEGE :

Date	Name	Memo No	Approved Sanction
21.04.2006	Dr.Pradip Kr. Dan	PSW016/05-06 dt. 21.03.06	1,00,000
21.04.2006	Sankar Prasad Banerjee	PSW017/05-06 dt. 21.03.06	1,00,000
21.04.2006	Asim Mukhopadhyay	PSW 018/05-06 dt. 21.03.06	1,00,000
21.04.2006	Partha Pratim Roy	PSW019/05-06 dt. 21.03.06	1,00,000
19.12.2006	Anandamoy Mukhopadhyay	PSW 20/06-07 dt. 06.11.06	65,000
18.01.2006	Tumpa Mishra	PSW079/03-04 dt. 21.12.06	55,000
27.02.2007	Saifulla	PHW021/06-07 dt.15.01.07	25,000
27.02.2007	Kusal Chattopadhyay	PSW008/06-07 dt.15.01.07	65,000
31.03.2007	Partha Sarath Sengupta	PSW108/06-07 dt. 10.02.07	1,00,000
27.08.2009	Hema Dutta	PSW027/08-09 dt.27.01.09	1,09,000
08.10.2009	Dr.Biswajit Chakraborty	PSW051/09-10 dt. 31.10.09	1,92,500
26.10.2009	Basudeb Halder	PSW050/09-10 dt.26.10.09	1,72,900
09.11.2009	Madhumita Bhattacharya	PSW040/09-10 dt. 09.11.09	76,000
08.10.2009	Pallabi Sil	F.PSW015/09-10dt.08.10.09	92,500
20.10.2010	Palash Mondal	F.PSW031/10-11dt.31.10.11	1,85,000

RESEARCH PROJECTS RUNNING IN THE COLLEGE :

Date	Name	Memo No	Approved Sanction
03.09.2011	Partha Sarathi Sengupta	PSW024/11-12 dt.. 03.08.11	1,91,000
20.04.2013	Dr.Sadhan Mondal	PSW025/12-13 dt. 05.12.13	2,00,000

Ph.D SCHOLAR GUIDED BY TEACHERS OF THIS COLLEGE :

Supervisor	No of registered scholar	Status
Dr.Asim Mukhopadhyay	01	Awarded
Dr. Kusal Chattopadhyay	01	Ongoing

FREE MEDICAL UNIT :

Vivekananda Mahavidyalaya, Burdwan, is one of the very few college in India to provide free medical assistance to its students and staff. A panel of reputed doctors provide free medical advice on production of a medical card supplied to the students and staff.

HEALTH CARE SYSTEM :

College has initiated a health care system for the students & staff. Various health related programmes like Thalassemia detection, blood grouping, blood donation, psychological counseling etc. are done throughout the year. A fund is being raised for contingency expense in case of immediate health problems, casualty of students and staff of the college during college hours. There is arrangement to refer students and staff to a number of doctors of this town, in consultation with the parents / guardians, if they suffer from any chronic ailments. For this students may contact G.S, Chatra Samsad / Principal / Heads of the Department / any members of Health Care Committee for help.

STUDENTS' PLACEMENT AND COUNSELLING CELL :

Vivekananda Mahavidyalaya has the distinction of having a Students Placement and Counseling Cell, which runs throughout the year for the benefit of the students. Relevant information regarding admission to different institutes of higher education and institutes of excellence are passed on to our students from time to time for their benefit. Career counseling sessions are organized and students are kept thoroughly updated with information relating to career advancement and job opportunities in, different fields of students.

GIRLS' HOSTEL :

A Girls' Hostel has been built with the UGC special Grant and College Development fund. This new hostel will enable girl students from distant places to pursue their studies in this institution, an opportunity which many desiring candidates have so long missed because of this infrastructure related inadequacy. The Girls' Hostel, named after Madame Curie, is the newest feather in our cap. Another hostel named Ashapura Devi Girls' Hostel has been completed with the aid of U.G.C . funds. Nearly 200 accommodations are available.

QUALITY ASSURANCE CELL :

It has become mandatory for colleges accredited by NAAC to open up a Quality assurance Cell which will monitor the steady growth of academic and administrative functioning of the College. As per specifications of NAAC a QAC has been formed in our college and renowned personalities in different fields of activities have readily accepted our invitation to act as Members of our QAC.

INTERNATIONAL QUALITY ASSURANCE CELL :

In order to ensure the day to day monitoring of the implementations of the guidelines framed by QUC and IQAC has been formed.

COLLEGE EXAMINATION :

From the year 2002 , a mid-term evaluation system has been introduced in our college to regularly assess the standard of study of our students. The time schedule for this mid-term test is generally last week of November, each year. This is followed by Test Examination in the last week of January or first week of February, each year.

The above noted schedule may be subject to change due to unavoidable circumstances. Students are not permitted to sit for the examinations, if their attendance in classes remains below 50% . If any student fails in the Test examinations, or remains absent he / she will not be promoted.

ATTENDANCE :

According to the University rules, each student needs to be present in a minimum 75% of classes in each subject. If there is any shortfall in attendance, the decision of allowing the student to appear in the final examination will rest with the proper authority and if the attendance of any student is below 50% he / she will not be able to sit for the University Final Examination.

STUDENTS' UNION :

All the regular students are the general members of the students union. Principal is the Permanent President of the Students Union. The class representatives are elected from the general members every year. These elected class representatives elect the portfolio holders like Vice-President, General Secretary, Assistant General Secretary and other departmental secretaries.

AIMS OF STUDENTS' UNION :

- To build up a healthy and ideal atmosphere for study.
- To solve the problems of the students.
- To build up an atmosphere of cordial relation between the teachers, non-teaching staff and the students.
- To create an environment of healthy competition among the students through cultural and sports competitions.
- To arrange cultural programmes and other campus activities.
- To make the students science-oriented by arranging science seminars.
- To arrange for the study of needy and meritorious students by financial assistance.

- Students' Union's magazine 'Chorus' is published annually with a collection of writings of the students, teachers, non-teaching staff, ex-students and reputed persons. The wall magazine, also named 'Chorus', is published regularly at an interval of three months.

DISCIPLINE :

The fame of a college mainly depends upon the behavior of the students. Each registered student of the college must have to abide by the internal rules and regulations of the college. Even outside the college, in time of an excursion or, in the field of sports competition, the students are bound to abide by the rules and regulations properly. Each and every student has to take care of his / her dress which must be clean and presentable. The students must behave according to socially accepted norms of decency.

GENERAL INSTRUCTIONS TO THE STUDENTS :

1. A fee-book is issued to each student at the time of admission. Tuition fees and other fees should be deposited at the cash counter on notified days by fee book. If the fee book is lost, students have to apply to the college authority on the last Wednesday of each month with an FIR and a fine of Rupees 5/- Duplicate fee book will be issued after three days of receipt of application between 9 a.m to 10 a.m, for MORNING SECTION, and 1 p.m to 2p.m for DAY SECTION . No duplicate fee book will be issued before the college student election.
2. Students must keep College Identity Card with him during College hours. If the College Identity Card is lost, students have to apply to the college authorities on every second Wednesday with the copy of the FIR and a fine of Rupees 10/- Duplicate Identity Card will be issued after three days of receipt of application between 9 a.m to 10 a.m, for MORNING SECTION, and 1 p.m to 2p.m for DAY SECTION .
3. The receipt of caution deposit should be preserved carefully, because it is compulsory to submit that receipt at the time of refund of deposit. The deposited money must be taken back before the end of the 4th year (April to March) from the day of deposit, otherwise it would not be refunded.
4. For any kind of need in the college office, the fee book and proper papers must be submitted.
5. Tuition fees should be deposited within the 25th day of every month. Tuition fees will be accepted from the students on Monday, Wednesday and Friday between 9 a.m to 11 a.m for MORNING SECTION AND 12 Noon TO 2 p.m for DAY SECTION.
6. A student is not permitted to submit the fees or form for the final examination, till he / she does not return the Library Books and / or NCC uniform. In such cases deposited fund is not refunded to the student.
7. A certain portion of the deposited caution money is deducted for the minor damages, but an extra fine has to be paid by the students according to rules for major damages, if any.
8. Instruction for filling up of University Registration, Stipend and Examination Forms will be notified in college notice board in proper time.
9. Certificates, marksheets, Admit Card etc. will be delivered to the students on notified dates and time on submission of fee-book and proper documents.

10. One has to apply minimum three days' ahead for transfer certificate, college leaving certificate or any kind of special certificate. These certificates should be taken on submission of fee-book and proper documents. For duplicate college leaving certificate, one has to apply with copy of FIR and a fine of rupees 5/-. The duplicate certificate will be issued after 3 days between 9 a.m to 11 a.m for MORNING SECTION AND 12 Noon TO 2 p.m for DAY SECTION.
11. For attestation of photographs by the Principal recent passport size photo in white or light coloured dress is preferred.
12. Certificate to the successful students will be issued on every working FRIDAY between 12 noon to 2 p.m only on production of original marksheet and admit card.
13. **Students will not be allowed to enter in the College premises without Identity Card.**

ALUMNI ASSOCIATION :

As one of the important stakeholders of this institution, the ex-students have come forward with great zeal for the overall development of this college. After the formation of "Vivekananda Mahavidyalaya Alumni Association" they organized one Cultural Programme to raise fund .The permanent committee of the association was formed with great enthusiasm in a meeting in which about 80 ex-students participated spontaneously.

ACADEMIC CALENDAR :

July – June

Admission to the three year degree course starts just after the publication of the results of Higher Secondary Examinations and classes start shortly after the admission procedure is completed. Pass certificates of University Examinations are delivered to the students on every working day from 2.30 p.m to 3.30 p.m from 10 to 20 June each year. Information regarding the forms or schedules of University Examinations are notified on the Notice Board.